

Agenda for a meeting of the Shipley Area Committee to be held on Wednesday, 28 July 2021 at 6.45 pm in Victoria Hall, Victoria Road, Saltaire, BD18 3JS

Members of the Committee – Councillors

| LABOUR | CONSERVATIVE | GREEN |
|------------------------------|---|---------------|
| Greenwood Dearden | Heseltine Barker Davies Sullivan Townend Birch | Warnes |

Alternates:

| LABOUR | CONSERVATIVE | GREEN |
|----------------------------------|--|--------------|
| Hinchcliffe Ross-Shaw | Riaz Pollard Smith Winnard Felstead | Love |

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.
- On the day of the meeting you are encouraged to wear a suitable face covering (unless you are medically exempt) and adhere to social distancing. Staff will be at hand to advise accordingly.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

To:

Parveen Akhtar
City Solicitor
Agenda Contact: Jill Bell/Su Booth
Phone: 01274 434580/07814 073884
E-Mail: jill.bell@bradford.gov.uk/susan.booth2@bradford.gov.uk

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jill Bell/Su Booth 01274 434580/07814 073884)

4. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Monday 26 July 2021.

(Jill Bell/Su Booth 01274 434580/07814 073884)

B. BUSINESS ITEMS

5. *SHIPLEY AREA COMMITTEE AND SHIPLEY CONSTITUENCY AREA PARTNERS' ADVISORY GROUP (SCAPAG) ISSUES

Up to a maximum of 15 minutes will be allowed for SCAPAG members to raise new items of information, questions, requests or suggestions that may have arisen within their organisation/neighbourhood and which are relevant to raise at the meeting.

Issues raised in accordance with the above must be received in writing by the Shipley Area Co-ordinator's Office in Shipley Town Hall, Shipley, BD18 3EJ, by mid-day on Monday 26 July 2021.

(Damian Fisher – 01274 437146)

6. GRANT ALLOCATIONS AND GRANTS ADVISORY GROUP

1 - 4

The report of the Shipley Area Co-ordinator (**Document "D"**) provides background information and recommendations with regard to grant allocations and the constitution of the Grants Advisory Group 2021/2022.

Recommended -

(1) That it be approved that the Shipley Area Co-ordinator,

under delegated powers, has the responsibility for making decisions on all grant applications administered by the Shipley Area Co-ordinators office, after seeking guidance from the Grants Advisory Group.

- (2) That in the current municipal year and in accordance with an established precedent, the Area Committee approves the nomination of three Councillors from the Conservative Group, one Councillor from the Green Group and one Councillor from the Labour Group
- (3) That the Shipley Area Co-ordinators Office be requested to continue to ensure the effective allocation of all the grant funding by providing appropriate support and advice to applicants.

(Damian Fisher – 01274 437146)

7. BUSINESS RATES

5 - 12

The report of the Director of Corporate Services (**Document “E”**) summarises the support that has been provided to businesses during the Covid 19 pandemic. Including ongoing support, and further support that is due to be introduced.

Recommended –

- (1) That Members note the support that has been provided to businesses during the Covid 19 pandemic. Including ongoing support, and further support that is due to be introduced.
- (2) That Members note that there is the need for businesses to pay their business rates and any business unable to do so, in line with the payment schedule on their bill, should contact the Business Rates team so that alternative payment plans can be discussed in line with their cash flow.

(Jagdeep Khan – 01274 437802)

8. CLIMATE ACTION FUND

13 - 16

The report of the Shipley Area Co-ordinator (**Document “F”**) summarises the grants awarded from the Climate Action Fund for the benefit of communities within the Shipley Constituency.

Recommended –

(1) That the wide range of groups, organisations and individuals across the Shipley area which have benefited from receiving a Climate Action Fund be noted and welcomed.

(2) That the Grants Advisory Group is thanked for their work in providing guidance to the Shipley Area Co-ordinator in the effective allocation of the Climate Action Fund.

(Damian Fisher - 01274 437062)

9. COMMUNITY CHEST

17 - 24

The report of the Shipley Area Co-ordinator (**Document “G”**) summarises the Community Chest Grants awarded in this financial year April 2021 to present and the Cohesion and Integration Innovation Fund awarded in the financial year April 2020 to March 2021, for the benefit of communities within the Shipley Constituency.

Recommended -

(1) That the wide range of groups, organisations and individuals across the Shipley area which have benefited from receiving a Community Chest grant and Cohesion and Integration Innovation Fund be noted and welcomed.

(2) That the Grants Advisory Group is thanked for their work in providing guidance to the Shipley Area Co-ordinator in the effective allocation of the Community Chest grant and the Cohesion and Integration Innovation fund.

(Damian Fisher – 01274 437062)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER